

# GALE TRAINING TOOLKIT

This Gale Training Toolkit delivers expert guidance on effectively utilizing Gale resources available from Utah's Online School Library, while providing you with the materials to conduct your own trainings. Enhance research, instruction, and information literacy skills with this user-friendly training toolkit!

**First visit** [Gale's Utah's Online School Library Support Site](#) You will find tools for the resources your institution has access to. Then use the links below.

## ACCESS Getting connected



- Need access to your Utah's Online School Library (UOSL) resources? Visit the UOSL website [Utah's Online School Library](#)
  - **Select your grade band** (Elementary, Middle School, or High School) from the home page. You'll find your Gale resources provided by UOSL.
  - To find support materials for your Gale resources from UOPL access the [Gale Support Site for UOSL](#)
  - Click [Training](#) or [Marketing Materials](#) to utilize the support materials available for your resources. Select the **By Product** tab for each to view the materials available for each individual Gale resource.

## THE BASICS Grow your knowledge and focus on subjects



- Check out the [upcoming and recorded deep-dive webinars](#) for UOSL resources and our [resource guides](#); use these to **get to know the resources**.
- **Interested in one specific resource?** Check out the [product support page](#) and select the resource to find training, marketing and technical support tools.
- Want some **bite-sized learning**? Our [tutorials](#) and [tip sheets](#) give a quick overview or tip!

## REACH YOUR USERS Don't recreate the wheel – use these!



- Take advantage of our [student and patron activities](#) to **engage your users** with the resources; you'll find scavenger hunts, trading cards, escape rooms and more.
- Want to **provide outreach** to staff and others in your community? Check out our ready-to-go [PowerPoint slides](#) and customize as needed!
- Take a look at all these [promotional materials](#) – **from bookmarks to social media posts**, we've got you covered!
- Looking to support a **particular subject area**? Browse support by [topic](#).

## FIND HELP



- Visit <https://support.gale.com/utah> for even more tools!
- [Follow Gale's Blog](#) to stay up-to-date and get inspired!
- Tech documents
- Need more tech support? Reach out to Gale's Technical Support team at [Gale.TechnicalSupport@cengage.com](mailto:Gale.TechnicalSupport@cengage.com) or 1-800-877-4253